

Emboss Events Limited Website Privacy Policy



Updated 2 January 2020

This website is owned and operated by Emboss Events Limited (registered in England with company number 5037858), registered office is 8a Upper Wingbury Courtyard, Business Village, Leighton Road Wingrave, Buckinghamshire, HP22 4LW, England.

This privacy policy will explain how our organisation uses the personal data we collect from you when you use our website.

This privacy policy together with our website terms and conditions, both of which can be accessed by following the links at the footer on this website), set out the basis on which you visit and use our website.

Please read them carefully as they contain important information and by visiting and using our website you understand and agree to them.

If you have any questions regarding this privacy policy or have any comments or complaints about this website then please contact us using the contact details shown on this website.

DATA PROTECTION

By placing a booking with us and/or providing us with any data that you confirm that you are over the age of 18 and that you understand and agree that the information you provide will be held on our database. The information you provide may be used by us and any necessary third parties to provide you with the relevant services you request.

COMMUNICATION

We may need to communicate with you where there is a legitimate business reason to do so. This may include:

1. Ongoing communications – it may be necessary for us to provide your data to a third party supplier to ensure the services or products you have purchased are delivered.
2. Marketing communications – for example to keep you informed and updated about our/or selected third party products and services, offers and promotions

We may communicate via email, telephone (including SMS), via social media platforms (i.e. Facebook/Twitter/Instagram etc.) or by post.

Unless you opt-out of our marketing communications then you agree to receive our marketing communications. To opt-out please email vip@embossevents.com.

We never make your personal details available to any third party companies for their own purposes.

PERSONAL DATA BELONGING TO OTHERS

If you provide us with any personal data that does not belong to you, then you must ensure you adhere to the following:

1. You have obtained the data owner's consent, in accordance with all applicable data protection laws.
2. The data owner must be over the age of 18.
3. The terms of this privacy policy shall apply to such personal data as if the data owner had provided us with their personal data directly.
4. You agree that we may inform the data owner that you have provided us with their personal data.

GDPR COMPLIANCE

The following information is provided in accordance with Article 13 of the General Data Protection Regulations 2016 ("**GDPRs**").

The personal data that we (including any of our subsidiaries companies) collect from you may be transferred, processed and/or stored outside of the European Economic Area ("**EEA**"). This may take place by ourselves or one of our sub-contractors or suppliers in accordance with all applicable data protection law.

By using our website or otherwise submitting personal information to us, you agree to this transfer, storing or processing and acknowledge that this may mean that your personal information may not be protected to standards similar to those in the EEA.

Your personal data will be processed by us for a period consistent with the GDPRs, and for no longer than is necessary.

You have the right to request from us access to and rectification or erasure of personal data or restriction of processing concerning your personal data or to object to processing as well as the right to data portability, details are set out below.

You may withdraw your consent for us to process your personal data at any time. However, if we need to process your personal data to deliver a product or service to you then we may have to stop providing such product or service to you.

You have the right to complain to the UK's Information Commissioners Office.

The provision of personal data by you is a contractual requirement in order for us to deliver a product or service to you.

YOUR RIGHTS UNDER THE GDPR

If your personal data is transferred, processed and/or stored outside of the EEA you have the right to be informed of the appropriate safeguards relating to the transfer.

Please note that your rights under the GDPR are set out below:

- **Right to be informed:** organisations must tell individuals what data is being collected, how it's being used, how long it will be kept and whether it will be shared with any third parties.
- **Right of access:** individuals have the right to request a copy of the information that an organisation holds on them.
- **Right of rectification:** individuals have the right to correct data that is inaccurate or incomplete.
- **Right to be forgotten:** in certain circumstances, individuals can ask for the data an organisation holds on them to be erased from their records.
- **Right of portability:** individuals can request that organisation transfer any data that it holds on them to another company.
- **Right to restrict processing:** individuals can request that an organisation limits the way it uses personal data.
- **Right to object:** individuals have the right to challenge certain types of processing, such as direct marketing.
- **Right related to automated decision making including profiling:** individuals are free to request a review of automated processing if they believe the rules aren't being followed.

VARIATIONS

We may vary this policy at any time and any variations that we make will be displayed on this page. You should check this page frequently for any variations and you agree that this is an appropriate method to vary this policy.

Contact: vip@embossevents.com